

UNIVERSITY OF BREMEN

Student Office

Information on the application for participation as a visiting student

1. The University of Bremen may admit students from other universities in Bremen to individual courses as visiting students for the duration of a semester, provided that this does not interfere with the studies of regular students and **participation in the cours(es) is necessary or useful for the applicant's studies.**

The reasons why participation in the event is necessary or expedient must be justified in the application.

Students from other universities may be admitted in justified exceptional cases.

Enrollment as a visiting student does not take place. Visiting students have the same rights and obligations as regular students of the University of Bremen with regard to the Courses to which they are admitted.

2. The following **application for participation as a visiting student** must be submitted for the application.

The application must list the events in which the applicants wish to participate with all the required information.

3. The applicant must obtain the consent of the university lecturers organising the individual courses.

In individual areas, the teaching representative / faculty must also be involved.

The application must be submitted **in person or by post** to the Student Office together with the declarations of consent from the teaching staff. The deadline for the summer semester is 30 April and for the winter semester 31 October.

4. Applicants will be issued with an attestation of secondary affiliation upon submission of the complete application, accompanied by the organisers' declarations of consent.

This page is for information purposes only and is not to be submitted to the Student Office.

To
University of Bremen
Student Office
Postbox 33 04 40

28334 Bremen

Deadlines

summer semester: 30.04.
winter semester: 31.10.

**Application for participation as a visiting student (“Nebenhörer:in”) for the winter /
summer semester 20 ____ / ____**

Information from regulations governing matriculation at the University of Bremen
[Immatrikulationsordnung] (§ 13 ImmaO).

Students of other universities in Bremen can be permitted to attend certain lecture courses held during the semester as visiting students, provided that this does not interfere with the studies of regular students of the University and participation in the course(s) is necessary or useful for applicants' own study programs. Other students may be admitted in justified exceptional cases.

The application must be accompanied by a certificate of enrolment from the university at which the applicant is enrolled as a regular student.

Visiting students have the same rights and obligations as regular students of the University of Bremen with regard to the courses to which they are admitted. Enrollment does not take place.

Name _____

First name _____ **Gender (m/f/d)** _____

Date of birth ____ . ____ . ____ **Place of birth** _____

Street _____

Zip Code _____ **Town** _____

Phone _____ **email** _____

I apply for admission to the courses listed below in the semester specified above.

I am aware that admission is only valid for one semester and must be reapplied for each subsequent semester.

I have enclosed a certificate of enrolment from the university at which I am enrolled. I have also enclosed an explanation of why participation in the courses is necessary or useful for my studies.

I hereby confirm that the information I have provided is complete and correct.

.....
Place, Date

.....
Signature

Further information concerning application for auditor status

University of enrollment
As a regular student

**Degree program at
this university**

Reason for the participation as a visiting student (*mandatory!*)

☐ A degree in the course(s) listed below is mandatory for the above degree program because

☐ Participation in the course(s) listed below is useful for the above degree program because

Lecture courses the applicant wishes to attend:

	VAK ¹⁾	FB ²⁾	Lecturer	Course title	BA or MA course(s) ³⁾	SWS ⁴⁾
1.						
2.						
3.						

¹⁾ Listed in the University's Course Catalogue under the number; ²⁾ Faculty; ³⁾ BA = Bachelor, MA = Master; ⁴⁾ Credit hours per week/semester

Confirmation pursuant to § 13 (3) of the Regulations governing matriculation
[Immatrikulationsordnung]

I have no objection to the applicant participating as a visiting student to the course(s) listed above.

1. Course (see above)

.....
Signature of lecturer / for the Faculty

2. Course (see above)

.....
Signature of lecturer / for the Faculty

3. Course (see above)

.....
Signature of lecturer / for the Faculty